



Browser



Presentation By Shape Your Future



EFFECTIVE COMMUNICATION FOR YOUR FIRST JOB INTERVIEW



Co-funded by the
Erasmus+ Programme
of the European Union



communication skills



APPLY THEM AT THE INTERVIEW



WRITING SKILLS

VERBAL COMMUNICATION

ACTIVE LISTENING

CRITICAL THINKING

ONLINE vs IN PERSON

NON-VERBAL
COMMUNICATION





STEP BY STEP

Pre-interview

SEARCHING FOR JOB
APPLYING FOR A JOB
CURRICULUM VITAE
COVER LETTER

Interview

PRESENTING YOURSELF
ANSWER QUESTIONS
ASK QUESTIONS
FOLLOW UP

Work place

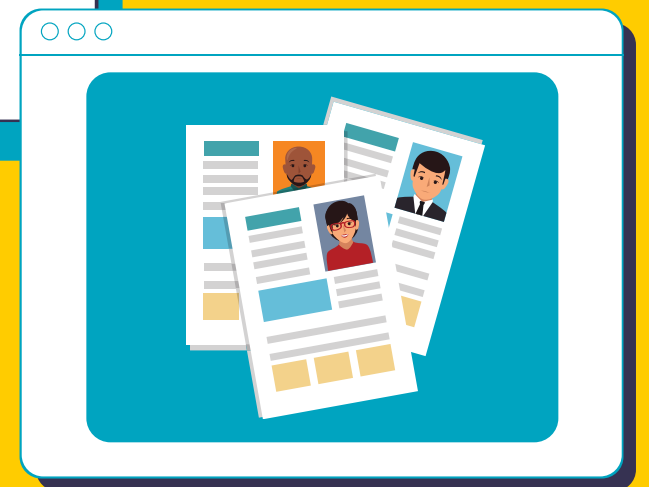
COVID-19 CONTEXT
REMOTE JOBS
SOCIAL SKILLS
IMPROVEMENT TIPS

LEARN HOW TO...

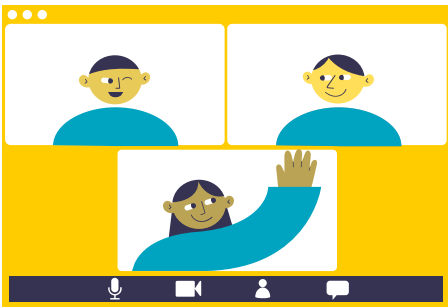
1. BE RELEVANT AND VISUAL
2. MIND YOUR LANGUAGE
3. PAY ATTENTION TO DETAIL
4. KEEP IT SHORT
5. INCLUDE PERSONAL INFORMATION



CURRICULUM VITAE (CV)



ONLINE MEETING



INTERVIEW TYPES

VIDEO INTERVIEW



TELEPHONE CALL



GROUP

INTERVIEW



IN PERSON MEETING



PREPARE FOR USUAL AND UNUSUAL QUESTIONS



YOU CAN ASK QUESTIONS TOO!

- What are the next steps in the process?
- Who will you report to?
- Examples of projects you would be involved to?





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Good luck!